



New Orleans Rotary Fund Inc. 2017-2018 Grant Application Form

1. Applicant (organization) name: _____

2. Requested amount \$ _____, total Project Budget \$ _____

PLEASE REVIEW THESE YOUTH DEVELOPMENT GRANT GUIDELINES BEFORE SUBMITTING APPLICATION

NORFI Grant Applicants must meet the following basic requirements:

1. Serve youth within the age span of 0-21 years.
2. The program should be located within Orleans Parish, primarily.
3. Must be a 501 (c)(3) non-profit organization in operation for at least 3 years.
4. The organization should have a fiscally sound track record.
5. Successful Applicants will directly and succinctly convey a focused mission with regard to the use of the Grant proceeds (Note: 1,250 Words max)
6. Applicant completes this form and emails it with their Narrative to:
norfinola@outlook.com before **MARCH 31, 2018.**

Applicant Details Section

3. Applicant Mission (100 words or less)

4. Major programs and accomplishments (200 words or less)

Grant/Project Details Section

5. Purpose of the Grant Request/Project Description (500 words or less)

6. Budget Narrative (Please describe how the Project Budget will be utilized in 150 words or less)

7. Plans for sustainability, if any. How will success be measured? (200 words or less)

8. What type of recognition or acknowledgement will NORFI/Rotary receive in exchange for this investment? Are there other ways the Rotary Club of New Orleans can be involved in addition to the Grant? (100 words or less)

Administrative Section

The Applicant certifies that this Grant is solely for the use of the organization named and will be used only for the purposes claimed and the requesting organization is a qualified non-profit entity as provided by the Internal Revenue Service.

Application Date: _____

Organization Name and Executive Contact Information (mailing, email, phone):

Project Representative Name and Title: _____

Representative Contact Information (mailing, email, phone):

IF Applicant moves on to Second Round, then within seven (7) days of notification:

- 6. Applicant must submit copy of IRS letter providing IRC § 501(c) (3) tax-exempt status
- 7. Applicant must submit a detailed budget of the Project and their most recent audited, reviewed or compiled financial report for the Organization.

(Failure to timely submit will result in disqualification of application.)

If you do not receive confirmation of our receipt of your grant application within 2 business days of submission, please send email to pmonju2018@outlook.com. Do NOT resubmit. Do NOT contact this address for status updates or with application questions.